

CONSTITUTION



Rev:
April
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BYLAW 1

1.1 INTERPRETATION

In this constitution, unless the context otherwise requires,

- a) "Annual Meeting" means the annual meeting of the Executive Committee of the Association held at the site of the Championship.
- b) "Association" means the Canadian Police Curling Association.
- c) "Bylaws" mean Bylaws of the Association.
- d) "Championship" means the annual Canadian Police Curling Championship.
- e) "Executive Committee" means a national committee of Association members, consisting of, President, Vice President, Secretary/Treasurer, Provincial coordinators, or their designate, for each of the Provincial/Territorial Associations and the Host Chair of the Championships for the current and following year.
- f) "Good Standing" means someone who has competed in the provincial/territorial play-down and/or has paid dues to their provincial association.
- g) "Host Chair" means the person responsible for the overall planning, organization and staging of a Championship.
- h) "Member" means a member of the Association.
- i) "Officer" means an Officer of the Executive Committee, consisting of the President, Vice President, and Secretary/Treasurer.
- j) "Peace Officer" within the meaning of this constitution a peace officer expressly refers to Peace officers employed as of for the Canada Border Services Agency, Correctional officers, conservation officers or fisheries officers.
- k) "Police Service" refers to Railway Police Services, Municipal Police Services, Provincial Police Services, Regular Members of the Royal Canadian Mounted Police, and National Harbours Board Police.
- l) "Provincial/Territorial Association" shall mean:
 - i) The British Columbia Police Curling Association .

- ii) The Alberta Police Curling Association.
 - iii) The Saskatchewan Police Curling Association.
 - iv) The Manitoba Police Curling Association.
 - v) The Ontario Police Curling Association.
 - vi) The Northern Ontario Police Curling Association.
 - vii) The Quebec Police Curling Association.
 - viii) The New Brunswick Police Curling Association.
 - ix) The Nova Scotia Police Curling Association.
 - x) The Prince Edward Island Police Curling Association.
 - xi) The Newfoundland and Labrador Police Curling Association.
 - xii) The Northwest Territories Police Curling Association.
 - xiii) The Yukon Police Curling Association.
 - xiv) The Nunavut Police Curling Association.
- m) "Provincial/Territorial coordinator" means the member elected by the Provincial/Territorial Association to represent that Association on the Executive Committee. The coordinator or designated replacement will be the voting delegate for the purposes of Bylaw 6.7(c).
- n) "President" means the President of the Association."
- o) "Secretary/Treasurer" means the Secretary/Treasurer of the Association.
- p) "Sponsor" means the sponsor as approved by the Association.
- q) "Team Canada" means the reigning Canadian Championship Team
- r) "Team CPCA" means the replacement team for a Championship as designated by Bylaw 4.1(h)
- s) "Trophy" means the trophy accepted by the Association as emblematic of the Canadian Police Curling Championships.
- t) "Vice-President" means the Vice-President of the Association

BYLAW 2

2.1 OBJECT OF THE ASSOCIATION

- a) To promote the game of Curling and to encourage fraternal relationships amongst Police and Peace Officers across Canada through a National Championship wherein the top teams from each province/territory compete for the title of Team Canada.

BYLAW 3

3.1 ELIGIBILITY:

- a) Membership in the Association shall consist of:
 - i) Regular Members
 - ii) Superannuated Members
 - iii) Honorary Life Members
 - iv) TEN (10) Year Service Members
 - v) Associated Members
 - vi) Honorary Life Associate Members
 - vii) Special Status Members
- b) Any questions that arise as to eligibility that are not covered in this bylaw shall be referred to the Officers, whose decision shall be final.

3.2 REGULAR MEMBERS:

- a) members of Police Services and Peace Officers in Canada as defined in this Constitution
 - i) Are sworn Peace Officers in and for their Province, Territory, County, City or Municipality of residence, and;
 - ii) Are engaged in general law enforcement as their full-time occupation, and;
 - iii) Are members in good standing of the Provincial/Territorial Association in which they reside.
 - iv) Other qualifying Peace Officers are to be determined yearly by the National Executive on a case-by-case submission by the provincial representative and added to APPENDIX "A" of approved peace officers.

3.3 SUPERANNUATED MEMBER:

- a) Superannuated member is defined as a person superannuated after twenty years or more of service with a "Police Service" or as a "Peace Officer" as defined in this Bylaw.
- b) A superannuated member is restricted to curling in their Province of residence, except where an annual application for exemption is made to and granted by the Officers.
- c) An authorized exemption shall:
 - i) Be restricted to the current Championship year,
 - ii) Restrict the superannuated member to competing in only one Provincial/Territorial Championship, and,
 - iii) Specify which Provincial/Territorial Championship the superannuated member will be authorized to compete.

3.4 HONORARY LIFE MEMBERS

- a) Honorary Life Membership in the Association at the National Level will be restricted to those members, who, by their sincere and abiding interest in the welfare of the Association are deemed worthy of such membership.
 - i) Honorary Life Members will be elected at the annual meeting after being proposed by a Provincial or Territorial Association and screened by the Officers.
 - ii) The Secretary-Treasurer must receive the name of the proposed Honorary Life Member, with a written citation, at least 30 days prior to the annual meeting.
 - iii) Honorary Life Members have, without the payment of membership fees, dues or subscriptions, all the rights and privileges of Regular Members.
- b) Honorary Life Membership at the Provincial level is determined by the Provincial Association.
- c) An Honorary life member is restricted to curling in their Province of residence, except where an annual application for exemption is made to and granted by the Officers.
- d) An authorized exemption shall:
 - i) Be restricted to the current Championship year,
 - ii) Restrict the superannuated member to competing in only one Provincial/Territorial Championship, and,
 - iii) Specify which Provincial/Territorial Championship the superannuated member will be authorized to compete.

3.5 TEN (10) YEAR POLICE SERVICE MEMBER/ PEACE OFFICER:

- a) Ten (10) Year Police Service member or Peace Officer is defined as a person who has served 10 years on a police Service or as a prescribed Peace officer as defined by this bylaw.

3.6 SPECIAL STATUS MEMBER:

- a) A special status member is defined as a person who;
 - i) Applies for, and receives a unanimous recommendation from their Provincial/Territorial Association where they reside, and,
 - ii) Receives approval from the Executive Committee whose mandate it is to ensure, that the applicant, and the circumstances for special status, comply fully with the intent and purpose of these bylaws.

- b) No approval will be granted until a full investigation by the Provincial/Territorial Executive Committee demonstrates that a special status should be granted for the following reasons:
 - i) The applicant is unable to comply with Bylaw III for medical or similar reasons, or,
 - ii) The applicant's membership would have a major impact in the overall operation of the Provincial/Territorial Association.
- c) A person elected to special status, would be considered a regular member with all the rights and privileges of a regular member.

3.7 ASSOCIATE MEMBER:

- a) Associate Membership is open to any person of good character during such period as they are not eligible for regular membership. Associate Members have all the rights and privileges of regular members except for voting, holding office, and curling in the Championship.

3.8 HONORARY LIFE ASSOCIATE MEMBER:

- a) Honorary Life Associate Membership shall be restricted to those persons who by their sincere and abiding contribution to the welfare of the Association are deemed worthy of such membership.
- b) Honorary Life Associate Members, without the payment of membership fees, dues or subscriptions, have all the rights and privileges of regular members, except for voting, holding office, and curling in the Championship.
- c) Election of Honorary Life Associate Members will be made following the screening of nominees by the Officers.

BYLAW 4

4.1 RULES OF PLAY:

- a) Unless otherwise provided in these bylaws, rules of play will conform with the rules of play as set down by Curling Canada and as modified or applied by the affiliated provincial body of Curling Canada in whose jurisdiction the Championship is being played. Only rules that are fully adopted by Curling Canada will be played in the championship.
- b) The Championship will be held annually at a site to be declared at the annual meeting held two years in advance.

- c) The dates of the Championship shall not conflict with the playing of the Canadian Curling Championships.
- d) Teams which, by their respective Association, have been declared police curling champions of their Province or Territory, have the right to compete in the Championship.
- e) Provincial/Territorial Associations must declare their representatives at least 30 days prior to the commencement of the Championship.
- f) The number of teams participating in the Canadian Police Curling Championship shall be twelve (12). Representation shall be, a team from each of the ten (10) Provincial Associations, a team Canada and a Team CPCA.
 - i) If a team from an association that has previously defaulted can now represent their province or territory, they shall make a declaration to the executive by Dec 1st of the year prior to the championship and be given team CPCA's allocated spot.
- g) Team Canada must make a declaration to the Officers by Sept 30, of their intent to compete in the Championship the following year.
- h) In the event Team Canada is unable to attend, or a Provincial or Territorial Association defaults in sending a team, the priority for selecting a replacement team shall be:
 - i) First a Team CPCA -(province1) – which will be awarded to the Host province, if they are unable to fill a team, the team selection will follow the rules in section (ii)
 - (1) The team must have played in their provincial Championship
 - (2) It shall be awarded to the runner up in the Host province first, and then to the 3rd, then 4th and so on for a second provincial team.
 - (3) All costs to attend the CPCA championship shall be the responsibility of the team.
 - ii) If a second team is required to fill a spot or a team CPCA cannot be allocated from the Host province another team CPCA-(province2)
 - (1) The executive shall canvas the provinces and or territories for interest in sending a second team.
 - (2) The runner-up team at the provincial level shall have the first opportunity to declare their interest in representing another province at the Championship. If the runner-up chooses not to be considered, the provincial/territorial executive will determine an eligible team from the play-downs to put forward.
 - (3) The provincial executive must put the team forward as per the date determined by the executive in the canvas letter.

- (4) The allocation will then be filled, and a team selected by means of a lottery
 - (5) The \$500 entry fee will be waived for teams in this process.
 - (6) All costs to attend the CPCA championship shall be the responsibility of the team.
-
- i) The Association will provide team Canada with on-ice jackets. The jackets shall remain the property of, and returned to, the Association after the Championship.
 - j) Team Canada and/or Team CPCA may supply on-ice jackets at their own expense. The jackets must be approved by the Officers for use in the Championship.
 - k) Team Canada and/or Team CPCA shall be responsible for all costs associated to their participation at the Championship
 - l) An association requires a minimum of 3 members to form a team for the current championship. If there are insufficient curlers within an association, then the available curlers shall be permitted to compete in the play downs of the nearest association. Any member wishing to compete in another Association must first have the approval of their Association, and/or the Officers of the CPCA.

4.2 COMPETITION

- a) The competition format to determine the winner of the Championship shall be a complete round robin draw involving all the teams eligible for the competition, followed by a four team Page play-off as set out by Curling Canada.
- b) All games in the Championship will be 8 ends in duration. If the game is tied after 8 ends, extra ends will be used until a winner is declared. A team may concede victory to the opposing team at any time.
- c) A Spare or substitution may be used when a player is unable to compete because of illness, unavoidable absence or when a team has fewer than 4 team members. Substitutions can be used in the championship with the following regulations:
 - i) Spares or 5th players from your own association may play any position
 - ii) Spares that are members in good standing from another association and played in the provincial in their association must play lead or second.

- iii) Spares that are pulled from the Spare Pool as designated by the Host committee must play the vacant position or lower.
- d) The use of a curling aid, commonly referred to as a delivery stick, which enables the player to deliver a stone without placing a hand on the rock handle, is considered acceptable.
- e) The Pre-Competition practice shall be 9 minutes in duration per sheet.
- f) The Skill Based Team Ranking System (SBTRS) will include the Last Stone Draw (LSD) to the pin for the last stone advantage in the first end of all round robin games. Each member of the team must deliver the LSD at least once during the round robin play. The Highest and Lowest LSD record will be eliminated, and the Sum of the remaining LSD draws will be used to determine the team ranks for the SBTRS.

4.3 PRE-GAME PRACTICE

- a) 45 minutes before the game a coin toss between teams will be performed with the winner having a choice of practice time or rock colour. The team practicing first will deliver their LSD with a clockwise rotation and the team practicing second will deliver their LSD with a counterclockwise rotation.
- b) The pre-game practice is 7 minutes in duration, with 1 minute to complete the Last Stone Draw. The first practice will begin 20 minutes before game time.
- c) During the pre-game practice each player may only deliver one rock up and one rock back. The entire sheet may be used for the pre-game practice.

4.4 PLAYOFFS

- a) Teams tied for a playoff position can only be eliminated by playing a tiebreaker game. Teams tied for a playoff position shall be ranked by:
 - i) Win-loss record against each other in round robin play, then
 - ii) Skill based competition
- b) Four teams will qualify for the Page Playoff. The winner of the 1 vs 2 game will become the highest seeded team in the final and will retain hammer and choice of rocks for the final.

- c) The highest seeded team will have hammer in the playoffs. Rock selection will be determined by seed and teams can choose a full set of rocks from any sheet. Rock selection will be determined as follows:
 - i) Team 1 gets first pick of any full set of rocks
 - ii) Team 2 gets to pick any full set of the other colour.
 - iii) Team 3 gets to pick any remaining full set
 - iv) Team 4 gets to pick any remaining full set in the other colour.

BYLAW 5

5.1 ELECTION OF OFFICERS and COORDINATORS:

- a) The election of Officers will take place at the annual meeting of the Executive Committee.
- b) The President and Vice-President shall be elected for a two-year term of office. The election and term of office shall commence in even numbered years.
- c) The President shall not be elected for more than two consecutive terms.
- d) The Secretary/Treasurer shall be elected for a two-year term of office. The election and term of office shall commence in odd numbered years.
- e) The Provincial/Territorial coordinator shall be elected for a two-year term of office by members of their Provincial/Territorial Association and may be re-elected for any number of terms.
- f) In the specified years for election, the Executive committee will canvas the membership for interest in running for officer position. Interest in running for an officer position will be accepted until the nomination is closed and voting commences at the AGM. Two members of the Executive committee, other than the current officers or those running for election, will conduct the vote, if required.

5.2 DUTIES OF EXECUTIVE COMMITTEE MEMBERS:

- a) The President shall,
 - i) Preside at all meetings of the Executive Committee,
 - ii) Sign the minutes of such meetings (after they have been confirmed and adopted), countersign cheques, and sign any official documents,
 - iii) Have the deciding vote in case of a tie, otherwise abstain from voting.

- iv) The President is empowered to appoint committees and shall be an ex-officio member of all such committees.
- b) The Vice-President shall,
 - i) Attend at all meetings of the Executive Committee, and,
 - ii) In the absence of the President, assume the full responsibilities and duties of the President.
- c) The Secretary/Treasurer shall, subject to the direction of the Executive Committee,
 - i) Attend at all meetings of the Executive Committee,
 - ii) Have the supervision of the financial affairs of the Association,
 - iii) Conduct the correspondence, countersign cheques, collect dues and keep a correct account of receipts and expenditures of the Association,
 - iv) Keep a record of meetings of the Executive Committee and such other duties as may be designated from time to time by the Executive Committee, and,
 - v) Submit an audited financial statement to the Executive Committee at the annual meeting.
- d) The Host Chair for the year following the current Championship,
 - i) Will be responsible for the overall planning, organization and staging of the Championship,
 - ii) Shall seek the assistance of the Officers and current Host Chair as necessary.
- e) The Provincial/Territorial coordinator shall,
 - i) Subject to the direction of the Provincial/Territorial Association, attend at, and vote on the issues properly brought before the Executive Committee at the annual meeting.
 - ii) Properly instruct a selected replacement on the issues to be decided at the annual meeting should the coordinator not be able to attend.
 - iii) Receive and properly distribute within their Association, all relevant correspondence, to all police services and peace officers as defined in this constitution, and where applicable, the membership mentioned in Bylaws 3.3 to 3.8 inclusive.
 - iv) Act as a liaison between the Provincial/Territorial Association and the National Executive Committee, and to ensure that a continuous exchange of information is maintained.
 - v) Actively promote police curling within the Association and maintain good communications and liaison with Association sponsors.
 - vi) Submit a written report on their Association to the Secretary Treasurer at the annual meeting.

- f) Forward verification documents to certify the eligibility of players to represent their Association at the Championship. The documents must be forwarded to the Secretary/Treasurer as soon as their representatives are declared.

BYLAW 6

6.1 CONSTITUTIONAL CONSISTENCY:

- a) The Constitutions of Provincial/Territorial Associations must be prepared so that there is no conflict with the Association Constitution.

6.2 REGISTRATION LIST:

- a) Every Province must keep a list of members in good standing and submit the list to the executive no later than 1 week after the provincial play-downs have been completed.

6.3 HONORARIUM AND SPECIAL TRAVEL ALLOWANCES:

- a) The Secretary/Treasurer shall be granted a yearly honorarium by the Association in the amount of two hundred and fifty (\$250) dollars as a token of appreciation for services rendered.
- b) The Association will pay transportation costs to the site of the Championship for the President, Vice President and Secretary/Treasurer. Accommodations shall be the responsibility of the Host Committee.
- c) The Association will reimburse incidental expenses, to the President, Vice President and Secretary/Treasurer for expenses incurred on behalf of the Association. Receipts will be required for reimbursement.
- d) The Association will pay transportation and a maximum of three nights' accommodation costs, for the Host Chair or other designate of the Provincial/Territorial Association hosting the next year's Championship.

6.4 AMENDMENT OF BYLAWS:

- a) The Executive Committee may pass bylaws not contrary to law, to regulate the conduct and affairs of the Association, and may, repeal, amend or re-enact any bylaw or any part of any bylaw.

- b) Notice in writing of any proposed bylaw, or amendment to any bylaw, shall be given to the Secretary/Treasurer at least six weeks before the date of the annual meeting at which the proposal is to be considered.
- c) The Secretary/Treasurer shall submit copies of all proposed bylaw amendments to the coordinators of the Provincial/Territorial Associations, at least thirty days before the date of the annual meeting.

6.5 FINANCIAL YEAR:

- a) The financial year of the Association shall be the year, or portion of a year that falls between the dates of the annual Executive Committee meetings.

6.6 OBLIGATION OF MEMBERS:

- a) Membership in the Association obligates each member to comply with and be bound by all rules and decisions of the Association and the Executive Committee, so long as such rules and decisions are not contrary to law.

6.7 ANNUAL MEETINGS:

- a) The annual Executive Committee meeting shall be held at the site of the Championship, to elect Officers, receive committee reports, and transact business that may properly be brought before the Executive Committee.
- b) A meeting of the Executive Committee members present at the Championship, may be held prior to the Annual Meeting to discuss agenda items and any other pertinent matter that may arise for discussion at the Annual Meeting.
- c) Only members of the Executive Committee, as defined in Bylaw 1.1(e), are permitted to vote, except in accordance with Bylaws 5.2(a)(iii).
- d) A Provincial/Territorial Association shall advise the Secretary/Treasurer of the name and address of their delegate to attend the annual Executive Committee meeting prior to the commencement of the Championship.
- e) A quorum for the annual meeting is a majority of the eligible voting members.

- f) At annual meetings, only members of the Executive Committee are allowed to speak or present motions. Exceptions to this rule may be made with permission of the Chair.
- g) At annual meetings, "Robert's Rule of Order" shall govern.
- h) At annual meetings, motions and notices of motions shall be in writing and shall be read from the Chair before discussion thereof.
- i) A motion shall be considered carried when it receives the support of 51% of the voting members.
- j) The following order of business shall be observed at annual meetings:
 - i) Authentication of voting delegates.
 - ii) Reading and approval of minutes from the last annual meeting.
 - iii) Business arising.
 - iv) Treasurer's Report.
 - v) Correspondence.
 - vi) Committee Reports.
 - vii) Locale of the Championship to be held two years hence.
 - viii) Election of Officers.
 - ix) Appointment of Honorary Life Members.
 - x) New business and such other business as may properly be brought before the meeting.
 - xi) Date and location of next meeting.
 - xii) adjournment.

BYLAW 7

7.1 SPONSORSHIP:

- a) Canadian Police Curling Association Sponsorship money shall be used to support the expenses incurred to run the yearly national Championship.
- b) Provincial sponsors in competition with national CPCA Sponsors cannot be worn at the affiliated venues or on the ice during competition.
- c) Provincial sponsors may be added to jacket sleeves, and pant legs in a way that respects the meaning of the competition.

This is to certify that this Constitution of the Canadian Police Curling Association was amended at the Annual Executive Committee Meeting of the Association held in Whitby, Ontario on 08 April 2024.

Anthony Chilton
President

Jeremy Tipper
Vice President

Stephen Meunier
Secretary/Treasurer

APPENDIX A
PEACE OFFICER's BY PROVINCE AS PER Section 3.2(IV)

BRITISH COLUMBIA

ALBERTA

SASKATCHEWAN

MANITOBA

NORTHERN ONTARIO

ONTARIO

QUEBEC

NOVA SCOTIA

NEW BRUNSWICK

NEWFOUNDLAND

PRINCE EDWARD ISLAND

YUKON/NORTHWEST TERRITORIES/NUNAVUT